



2014 IMPORTANT DOCUMENTS:

New transfer students must schedule appt.
and prove residency by Feb 3 at 4pm.

The items you will need to present upon enrollment are listed below. These are the same items that are listed on the Cooperating School Districts' Application for Student Transfer Process.

For child's parent or guardian:				
**Current driver's license or state I.D. card of enrolling parent or guardian				
**Proof of residency (ONE from this list):				
Valid Deed to Home, Mortgage Statement, Current Real Estate Tax Receipt, Current House Lease, Current Apartment Lease				
AND				
**Proof of residency (TWO from this list):				
**Valid Occupancy Permit (dated within 1 year, with your and your child's name on it), & one of the following: Current Utility Bill (dated in the last 30 days), Personal Property Tax Receipt, Homeowner's/Rental Insurance Policy, Social Services, Social Security Statement, or other Official Legal/Court Documents				
If you are unable to provide these documents, please contact the Student Services Department in your home school district.				
For each child attempting a transfer:	Child 1 Name:	Child 2 Name:	Child 3 Name:	Child 4 Name:
Original state-issued birth certificate (enrolling parent must be listed on the certificate). If not, MUST show proof of guardianship.				

Location paperwork turned in: _____

Date paperwork turned in: _____

Name and title of person paperwork was submitted to:

Notes:
